



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 6 June 2012
My Ref: PH/ESPO
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To: Members of the ESPO Finance Subcommittee

Dear Member,

ESPO FINANCE SUBCOMMITTEE

A meeting of the Finance Subcommittee will be held at on Thursday, 14 June 2012 at 11.00 am in the Executive Room, County Hall, Glenfield, Leicester.

Yours faithfully,

for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>	<u>Marked</u>
1. Election of Chairman.		
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.		
3. Declarations of interests in respect of items on this agenda.		
4. Finance Subcommittee Proposed Terms of Reference.	Consortium Treasurer	A
5. Overview of Key Financial Processes and Timelines for ESPO	Consortium Treasurer	
<i>The Subcommittee to receive a presentation by the Consortium Treasurer.</i>		
6. Draft Outturn 2011/12.	Consortium Treasurer and Interim Director	B

7. Meetings Schedule for discussion. Consortium Treasurer
8. Any other agenda items which the Chairman has decided to take as urgent.

The public are likely to be excluded during the consideration of the following item of business in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information):

9. Supplementary Information Informing the Draft Outturn 2011/12. Consortium Treasurer and Interim Director C
- (Exempt under paragraphs 3 and 10 of Schedule 12(A))
10. Development of a Four Year Medium Term Financial Strategy (MTFS) 2012 - 2016. Consortium Treasurer and Interim Director D
- (Exempt under paragraphs 3 and 10 of Schedule 12(A))